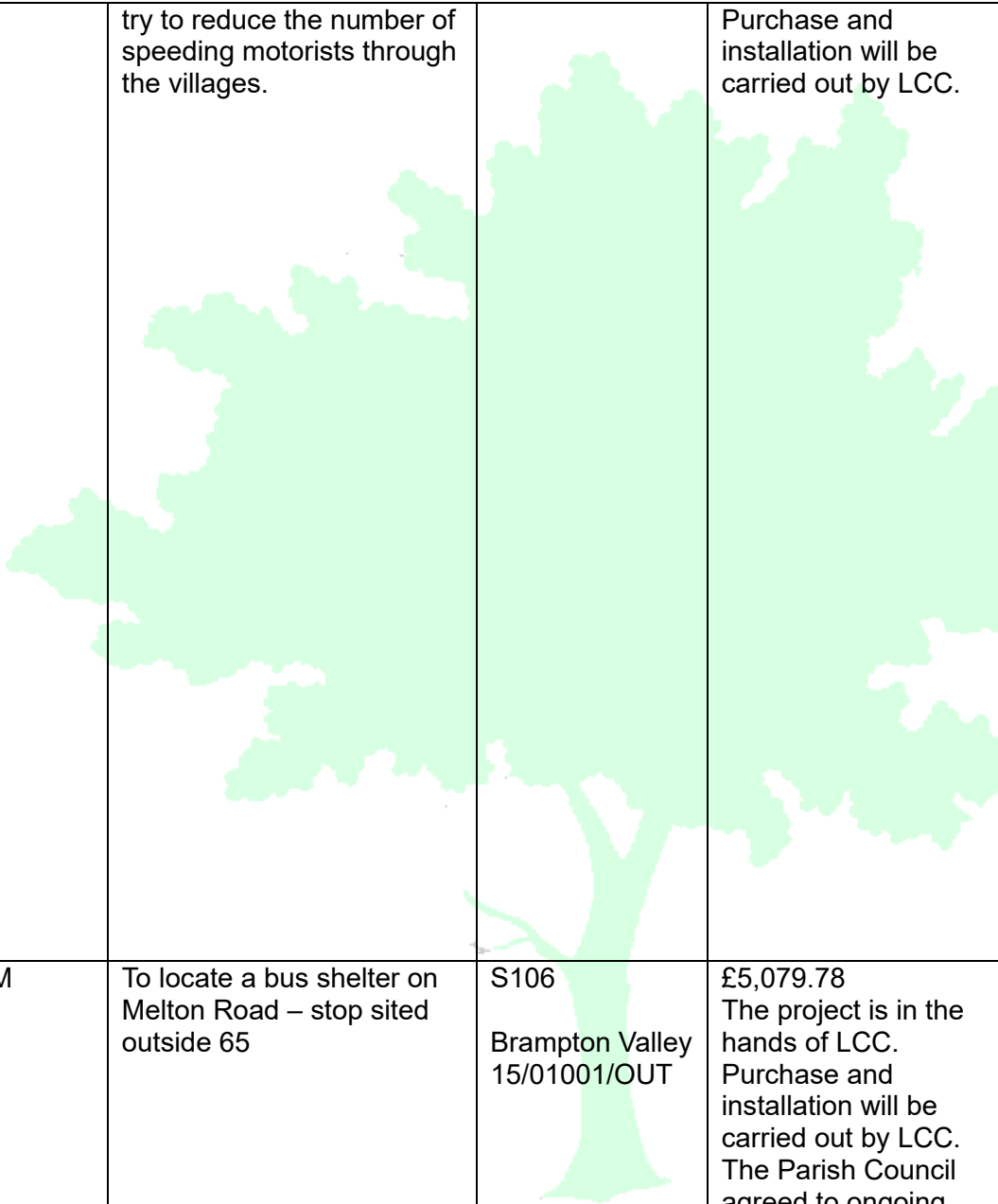


WOTWATA PC Action Plan 2024-2025

S – short term (within 12 months) M – medium term (within 1-2 years) L – long term (within 3-5 years) O – (ongoing – no end date)

Those marked **RED** are considered a PRIORITY. Those marked **GREEN** are COMPLETE.

	Title	Time-scale	Details	Funding Sources	Approx Project Cost – Other considerations	Update on Progress
INFRASTRUCTURE – HIGHWAYS						
1	Village Gates	S	<p>To install village gates at the north/south and east/west ends of the entrance to Waltham Village on the A607 (Melton end and Grantham end).</p> <p>These are designed as traffic calming measures to try to reduce the number of speeding motorists through the village.</p>	<p>s106</p> <p>Fair Farm Phase 1 and 2 Development</p>	<p>£4750</p> <p>The project is in the hands of LCC.</p> <p>Purchase and installation will be carried out by LCC.</p>	<p>2019: commencement of this project</p> <p>March 2020: Leicestershire County Council (LCC) agreed to the spend from s106 monies. 2020/2021: Covid Impact</p> <p>March 2021: PC approved the style and location of the village gates after full consultation with LCC.</p> <p>Feb 2022: Signs for the gates ordered and delivered to LCC.</p> <p>June 2023: LCC can find no record of ordering gates.</p> <p>Aug 2023: New project manager appointed from LCC to deliver this project.</p> <p>Nov 2023: PC submit an second agreement to the gates to LCC to order the gates.</p> <p>Jan 2024: LCC emailed regularly to request updates.</p> <p>Feb 2024: Delivery expected by Glasdon mid-April 2024.</p>
2	MVAS Mobile Vehicle Activated Signs	S	<p>To install Mobile Vehicle Activated Signs on the A607 in Waltham and Thorpe Arnold.</p> <p>These are designed as traffic calming measures to</p>	<p>s106</p> <p>Fair Farm Phase 1 and 2 Development</p>	<p>£11,250</p> <p>The project is in the hands of LCC.</p>	<p>2019: commencement of this project</p> <p>March 2020: LCC agreed to the spend from s106 monies.</p> <p>August 2020: Quote from Stocksigns</p> <p>2020/2021: Covid Impact</p>

			try to reduce the number of speeding motorists through the villages.		Purchase and installation will be carried out by LCC.	<p>March 2021: Memorandum of Understanding completed and pole locations submitted to LCC</p> <p>Feb 2022: Order placed with Stocksigns</p> <p>Oct 2022: Street furniture licences issued for poles</p> <p>Jan 2023: Wrong poles have been installed – replaced. Additionally, one pole located outside 40 and not 42 Melton Rd.</p> <p>June 23: No MVAS equipment can be found to complete by LCC to complete the installation.</p> <p>July 2023: Project taken on by a senior officer at LCC. Correct poles installed and equipment found.</p> <p>Oct 2023: signs installed, but not solar panels.</p> <p>Dec 2023: one pole hit by a lorry. LCC agreed to remove damaged pole and relocate this pole outside 75 Melton Road instead, move pole from 45 to 43 Melton Road and install 4 solar panels.</p> <p>Feb 2024: time slot to be agreed for all works to be carried out in one go – move poles and install 4 solar panels</p> <p>Mar 2024: waiting for delivery of gates so that all work can be carried out at the same time – poles, solar panels, gates and 30mph</p>
3	Bus Shelter	M	To locate a bus shelter on Melton Road – stop sited outside 65	S106 Brampton Valley 15/01001/OUT	£5,079.78 The project is in the hands of LCC. Purchase and installation will be carried out by LCC. The Parish Council agreed to ongoing	<p>Dec 2021: initial consultation with Robert Foster at LCC</p> <p>Jan 2022: PC agreed to take on ongoing maintenance of a bus stop</p> <p>Nov 2022: LCC waiting to adopt new procurement rules</p> <p>August 2023: Still no movement on procurement regulations.</p>

					maintenance of the shelter.	Nov 2023: Advised that no purchases will take place before 2024. Feb 2024: tendering and contracts possibly in place by April
4	Memorial Green	S	To refurbish the Memorial Green To replace the Village Sign blown down in Feb 2020	PC budgeted earmarked reserves Insurance Claim	Depending on the scale of the refurbishment: Landscaping and re-positioning of stones and marble plinth approx. £7,000 New plaques in Welsh Slate approx. £4,000. £6,000	2019: Project first discussed May 2020: Contractors approached to quote for refurbishment and supplying of new monoliths Aug 2020: quotes for plaques obtained Oct 2020: groundworks carried out and completed Oct 2020: Memorial Plaques installed. March 2021: Quotes sourced Nov 2022: New sign installed
5	Planters	S	To replace old concrete planters sited at the village entry points. All 7 planters have street furniture licences.	Leicestershire County Council Members' Fund Parish Funds	£1650 for planters £600 for soil and plants	June 2023: quotes received by Council. Quote 1 approved – 7 heritage planters with reservoir to be ordered from Amberol. Aug 23: Planters delivered Jan 24: Planters installed in all seven locations with spring planting.
	Title	Time-scale	Details	Funding Sources	Approx Project Cost – Other considerations	Update on Progress
INFRASTRUCTURE – FACILITIES						
6	MUGA Multi Use Games Area	M	Provision of a Multi-Use Games Area on the Playfield	Part from built up earmarked reserves. Grant funding possibilities include FCC Communities Foundation	£40,000 in earmarked reserves	Savings built up over 5 years Consultation will need to take place with parishioners

				through local landfill sites; Severn Trent Communities Fund		
7	Pavilion Refurbishment	S	Interior of Pavilion to be refurbished	Budgeted expenditure £10,000	Actual spend: £3,000.00 £1350.00 £624.00 £2500.00 £659.00 £2500.00	Remove old kitchen and replace with new units. Install an outside tap. Replace broken kitchen window. Re-install safety grills correctly. Refurbish changing rooms with new hooks. Fit smoke detectors. Fit bulkhead security dusk to dawn lights on exterior. Replace 4 existing windows on front aspect with woodgrain uPVC. Recover vinyl benches. Vinyl floor throughout. Steel shutter on kitchen window. Decorating throughout. March 2022: completed
	Pavilion Refurbishment	S	Valves on showers to be replaced Exterior to be re-painted	Budgeted expenditure	TBC Liaising with Unpaid Work scheme fell through.	Waiting to see if replacing the valves only will work or if the whole shower system needs to be replaced. Can be repainted on an hourly rate.
8	Play Park	S	To install new equipment for 0- to 5-year-olds. Equipment to include rotation and/or rocking and balance activities. To re-paint existing equipment – Junior Multi Play, Toddler Swing and Log Cabin Slide	Budgeted expenditure (2024/2025) £17,500	To be fully costed Possibility of grants On a per hour basis	Initial stage must be a consultation with the wider Parish to be carried out Spring 2024 Correct paint/finish to be investigated

9	EV Charging Station	M	To install an Electric Vehicle charging station for 2 cars at the Village Hall	LCC	Unknown	Council have identified this space as a potential location for an EV charging station on the LCC map. Consultation period at LCC 16 th Oct to 30 th Nov 2023. Waiting for feedback
10	Churchyard 1	M	To install pathway lighting through Churchyard 1	PC PCC Possible grant funding opportunities	£15,000 on current project specifications A bid was submitted to MBC for a share of the Prosperity Fund, but WOTWATA PC were unsuccessful.	A full specification list was submitted with the bid. This may need to be revisited depending on the funding sources. Initial steps to include sourcing other funding opportunities and an initial meeting with the PC and PCC to discuss the project.
11	EV Car Club	S	To run a community car club in tandem with Green Fox. One electric vehicle would be available at the Village Hall for community usage.	Fully funded Green Fox	Capital costs unknown Car scheme membership £5 per month and £5 per hour for regular users. £10 per month and £10 per hour for infrequent users.	Initial discussions had with Green Fox. Parish Council have launched a Parish survey to determine interest. Survey end date: 10.04.24
	Title	Time-scale	Details	Funding Sources	Approx Project Cost – Other considerations	Update on Progress
ADMINISTRATIVE						
12	Neighbourhood Plan Review	S	To update the Neighbourhood Plan in consultation with Melton Borough's scheduled update of their Local Plan	Parish Council Budget 2024/2025 Other funding sources may be available	TBC	Council will need to liaise with MBC to consider whether to begin the review process before a draft Melton Plan is in place. Review process should follow the pathway: <ul style="list-style-type: none"> 1. assess the need for a review, 2. decide on the type of review, 3. undertake the review.

13	CiLCA Training	S	For the Clerk to undergo CiLCA training. To register and submit the portfolio to gain a CiLCA qualification.	Training budget	Registration on Northamptonshire CALC Training via LRALC course for 8 monthly tutorials. £495.00 CiLCA Qualification Fee £450.00	Training received monthly from March 2023 to November 2023 via Northants CALC. Unlimited access to tutor. Portfolio feedback before submission. Registered for online portfolio access December 2023 Feb 2024: CiLCA awarded
	Title	Time-scale	Details	Funding Sources	Approx Project Cost – Other considerations	Update on Progress
BIODIVERSITY						
14	Tree Plan	L	To create a tree plan for the parish	Woodland Trust	TBC	
15	Community Orchards	Ongoing	Maintaining Parish orchards Old Orchard – Goadby Road New Orchard – end of Playfield Managing volunteers		Advice from Melton tree wardens may be sought Permission for beehives to be installed in the Old Orchard granted £900	Brambles, ivy, grass and fencing removed from around New Orchard 2 nd March and 6 th April by volunteers Bramble clearance of access to the Old Orchard completed 16 th March by volunteers Old Orchard on the Goadby Raod professionally pruned in February 2024
16	Parish Led Projects	S/M	To develop parish led ideas for encouraging biodiversity: environmental village trail, nest boxes, insect hotels, live stream videos, workshops etc	TBC	Parish Council	Consultation with Parishioners will need to be established in the first instance